



APPLICATION FOR LEASE

1. APPLICANT DETAILS

Applicant:

Sole Trader

Pty Ltd

Business Name

Other

Company/Trading Name:

Permitted Use:

Mailing Address:

ABN:

OR ACN:

Director/Contact Name #1:

Personal Address:

Work Phone

Mobile

Fax:

E-mail

D/Licence No:

Copy Attached:

Yes

Signature: _____

Director/Contact Name #2:

Personal Address:

Work Phone:

Mobile:

Fax:

E-mail

D/Licence No:

Copy Attached:

Yes

Signature: _____

Contact person for correspondence/accounts (if not listed above):

Name:

Mobile:

E-mail

GUARANTEES

If this application is completed by a person offering to guarantee the performance of a PTY LTD Company, then a personal guarantee will be required from each Director and will form part of the lease agreement.

Director #1: Do you own
your own home?

If NO - Landlord/Agent:

Director #2: Do you own
your own home?

If NO - Landlord/Agent:

2. LEASE DETAILS

Address of Premises

Proposed Commencement
Date:

Proposed Term of Lease:

Proposed Rent PCM:

+ GST Proposed Bond:

Security Deposit:

Option Period:

Rental Reviews:

Outgoings:

Other Comments:

3. CURRENT TENANCY DETAILS

Current Tenancy Address:

Length of time at current address: Years: Months:

Reason for Leaving:

Name of Landlord/Agent:

Phone:

4. SOLICITOR'S DETAILS

Firm:

Address:

Contact Name:

Phone:

Mobile

Fax:

E-mail

5. ACCOUNTANT'S DETAILS

Firm:

Address:

Contact Name:

Phone:

Mobile:

Fax:

E-mail

6. DECLARATION

APPLICATIONS FOR TENANCY - PRIVACY ACT - 1988 - COLLECTION NOTICE

The personal information, the prospective tenant/s provide in this application or collects from other sources is necessary for the Agent to verify the Applicant/s identity, to process and evaluate the application and to manage the tenancy. Personal information collected about the Applicant/s in this application and during the course of the tenancy if the application is successful, may be disclosed for the purpose for which it was collected, to other parties, including to the Landlord, Agents, Referees, and third party operators of tenancy reference databases.

Information already held on tenancy reference databases may also be disclosed to the Agent and/or Landlord. If the Applicant/s enters into a Commercial Tenancy Agreement, and if the Applicant/s fails to comply with their obligations under the agreement, that fact and the other relevant personal information collected about the Applicant/s during the course of the tenancy may also be disclosed to the Landlord, third party operators of tenancy reference databases and/or other Agents.

The Applicant/s can also correct this information if it is inaccurate, incomplete or out of date. If the information is not provided, the Agent may not be able to process the application and manage the tenancy.

PLEASE NOTE:

1. This application is subject to owner's approval. 2. Keys will not be handed over until the lease is signed by all parties and payments required are received in full. 3. No representation is made by the owner or agent as to the suitability of the premises for any purpose. 4. Personal information collected by us in the course of this application and any subsequent tenancy is necessary for us to verify your identity, to process and evaluate your application and to manage the property. Such information may be disclosed to other parties and permitted by the Privacy Act 1988 including the landlord, references, other agents and operators of tenancy reference databases. If this information is not provided we may not be able to process your application or manage the tenancy. 5. No action shall be taken by the applicant against the landlord or agent should any circumstances arise whereby the property is not available for occupation on the due date.

I DO SINCERELY AND SOLEMNLY DECLARE THAT: The information supplied in this application is true and correct.

APPLICANT'S SIGNATURE: _____

NAME:

TITLE:

DATE: